

Class Plan Change Implementation Schedule of 2014 Due Dates

<u>Bulletin Effective Date</u>	<u>Notice of Action/Request for New Class Code (Dianna) Request AA code (Eileen/Eric)</u>	<u>Draft Language & Data E-Mailed to Dianna</u>	<u>Meeting with Director & Administrator</u>	<u>Publication Date of Final Spec with legal review done to Danielle</u>
Jan. 12, 2014	Dec 30, 2013	Jan. 6, 2014	Jan. 9, 2014	Jan. 13, 2014
Feb. 9, 2014	Jan. 27, 2014	Feb. 3, 2014	Feb. 6, 2014	Feb. 10, 2014
Mar. 9, 2014	Feb. 24, 2014	Mar. 3, 2014	Mar. 6, 2014	Mar. 10, 2014
Apr. 6, 2014	Mar. 24, 2014	Mar. 31, 2014	Apr. 3, 2014	Apr. 7, 2014
May 4, 2014	Apr. 21, 2014	Apr. 28, 2014	May 1, 2014	May 5, 2014
June 15, 2014	June 2, 2014	June 9, 2014	Jun 12, 2014	June 16, 2014
July 13, 2014	June 30, 2014	July 7, 2014	July 10, 2014	July 14, 2014
Aug. 10, 2014	July 28, 2014	Aug. 4, 2014	Aug. 7, 2014	Aug. 11, 2014
Sept. 7, 2014	Aug. 25, 2014	Sept. 2, 2014	Sept. 4, 2014	Sept. 8, 2014
Oct. 5, 2014	Sept. 22, 2014	Sept 29, 2014	Oct. 2, 2014	Oct. 6, 2014
Nov. 2, 2014	Oct. 20, 2014	Oct. 27, 2014	Oct. 30, 2014	Nov. 3, 2014
Dec. 14, 2014	Dec. 1, 2014	Dec. 8, 2014	Dec. 11, 2014	Dec. 15, 2014

TIMELINE:

Effective Date:	Notice/Codes:	Draft/Data Summary Due:	Discussion Meeting	Specs Due to Jan:
Sunday Beginning "B" Pay Period Monthly (Bulletin published the next day-Monday)	2 Weeks prior to the Effective Date (1st Mon. of "A" Pay Period) Request class code to Dianna and AA code to Eileen/Eric	1 Week prior to effective Date (2nd Monday of "A" Pay Period)	Thursday prior to the Effective Date (2nd week of "A" Pay Period)	Finalized spec to Jan for publication